

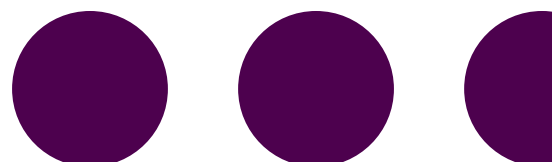
Audio Visual Rate Card

2019/2020

Audio Visual Services

Conference phone	£45
Dedicated technician - four hours	£125
Dedicated technician - eight hours	£250
Laptop hire	£75
MP3 audio recorder	£25
Portable LED screen on stand - 46"	£150
Laser pointer	£10
Lectern	£10
Microphone: desk/lectern	£20
Microphone - headset radio	£45
Microphone: tie clip radio	£45
Microphone: hand held radio	£45
Translation - simultaneous (weekly charge) £1,000 <i>ex. technician charge, translator & set-up</i>	£1,000
Virtual Meeting/Webinar/Video Conference (Zoom, Skype, Webex) <i>ex. dedicated technician</i>	£125

N.B. All prices are subject to VAT where applicable



Audio Visual Rate Card 2019/2020

(continued)

Audio Visual Services

Audio PA - two speakers	£75
Audio PA - single speakers	£50
Audio PA - four speakers (hired in)	Quotes available on request
Audio PA - eight speakers (hired in)	Quotes available on request
Video production - film/edit/delivery	Quotes available on request
Initial AV set up*	Complimentary as part of DDR Package
Meet the speaker**	Complimentary as part of DDR Package
Lighting - stage (Nelson Mandela Lecture Theatre only)	Quotes available on request
Media Distribution - DVD	Quotes available on request
Media Distribution - Online	Quotes available on request
Event Video Packages	Quotes available on request
Video Services	Quotes available on request

